

DRAFT
Minutes of the Annual General Meeting of the
University of the Third Age in North Norfolk – Registered Charity No. 1091827
Held on Wednesday 15th May 2019 at Blakeney Village Hall, Blakeney, Norfolk
10.00 a.m. for 10.30 a.m. start

Present: Vic Cocker (Chair), David Riddle (Vice Chair), David King (Treasurer), Carol Blanc (Secretary)
9 committee members and 102 members

1. Apologies for Absence

Mike Payne, David Scott, Jennifer Taylor, John Taylor, George Kendall, Chris Mussellwhite, Sheila Mussellwhite, Yvonne Gabell, Evelyn Meakin, Stuart Meakin, Gill Baker, Mrs Barnes, Deirdre Hodge, Viv Bloomfield.

2. To receive and approve the Minutes of the AGM held on 16th May 2018

Approval of the Minutes of the 2018 AGM was proposed by Steve Fuell, seconded by Rosemary Thew, and carried unanimously

3. Matters Arising

None were raised

4. To receive the Chairman's Report

The Chairman's report had been circulated via the website prior to the meeting and read out by the Chairman, confirming that the NNU3A, at May 2019, continues to be in a strong position both financially and as an organisation. Acceptance was proposed by Edward Hackford, seconded by Nicky Diggle and carried unanimously.

5. To receive and approve the accounts for the year ended 31 March 2019 (a copy of the audited accounts is filed with these minutes and is on the website)

The Statement of Accounts, the Profit and Loss Account and the Balance Sheet were circulated on the website prior to the meeting and with the aid of slides, the Treasurer ran through the exceptional items, and explained the differences in income and expenditure over the previous year. Income in 2018 from the True Crime Group, Theatre Group and Holiday Group was exceptional which explained the drop-in revenue, although this had been offset to some extent by an increase in subscription income arising from growth, and the supplement charged to recipients of the postal newsletter. The reduction of £2500 expenditure in the year over 2018 related to non-recurring exceptional costs. There were several main changes to expenditure, viz outsourcing of the newsletter publication, increased group and group member support, and governance relating to GDPR compliance. Reserves are still strong, and in summary, the financial situation is healthy, with no foreseen need to increase the level of subscription currently at £10 per head, widely accepted as excellent value.

A question was raised from the floor asking if it was the intention of the Committee to reduce the annual charge of £5 for receipt of the monthly newsletter by post. The Treasurer explained this charge did not actually meet the annual cost, which was consequently being subsidised. Acceptance of the accounts was proposed by Chris Ley, seconded by Steve Ward, and carried unanimously.

6. Trustees Annual Report 2019

This document had been available on the website prior to the AGM. The Chairman explained it was the first year this had been drawn up but was in fact a summary of his annual report and the accounts. A question was raised from the floor, asking if the report was required by the Charity Commission. The Secretary explained that it was not a statutory requirement as

the turnover of NNU3A was below the £25,000 threshold, but in the interests of transparency and good governance the Committee had decided that the report would become one of the annual documents prepared for the membership and the AGM. Acceptance of the report was proposed by Steve Fuell, seconded by Mike Green and carried unanimously.

7. To appoint an Independent Examiner

The current Independent Examiner, Alex Bennett has moved from the area and a replacement had come forward. As Phil Parry, a member and volunteer, has the qualifications and experience for the role, nomination was proposed by Steve Fuell, seconded by Susan Riddle and carried unanimously.

8. Election of Officers and Committee Members

In the absence of any other nominations the Chairman recommended acceptance of the nominations for the vacant roles as the co-opted and existing officers had created a strong Committee. He emphasised that there was no 'closed shop', new volunteers would always be welcome. Paul Blackford proposed en bloc the nominations of David Riddle (Chair), Peggy Williams (Vice Chair) Anne Day (Membership Secretary), David King (Treasurer), Mike Payne (Website Administrator), Ken Barnes (Newsletter Editor), Carol Blanc (Secretary), and Vic Cocker (Speaker Finder). The two members whose time expired, Susan Riddle (Groups Co-ordinator), and Rosemary Thew (Without Portfolio) remain. The proposal was seconded by Steve Ward, and carried unanimously.

The outgoing Chair went on to thank both Edward Hackford (previously Chairman, Vice Chairman and Speaker Finder) for his sterling work and commitment in developing NNU3A, and Jo Wells the outgoing Web Administrator for the extremely important role she had played in the development of the website. Both were presented with gifts in acknowledgement of their invaluable work on the Committee.

The Chair also publicly recognised the tremendous work of the refreshment team, for which the membership and Committee were very grateful.

9. Any Other Business

Steve Fuell raised the issue of the requirement from the Third Age Trust for a quorum of 10% of the membership present at the AGM, recognising that as the membership grew this might be more difficult to achieve. He recommended the Committee consider approaching the TAT to request dispensation for a reduced percentage.

David Riddle closed the meeting with a vote of thanks to Vic Cocker for his truly admirable work as Chair and presented him with a gift in recognition of this.

Business Meeting closed at 11.10 a.m.

Followed by:

10. Speaker Jason Middleton – An Introduction to Gemstones

Meeting closed at 12 noon